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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Social Cohesion and Democratic Participation Programme (SCDP)

Travel Report

Name :	Krishna Jogi
Title :	Regional Dialogue Coordinator
Itinerary:	Biratnagar-Panchthar- Biratnagar
Purpose :	<ul style="list-style-type: none">To organize/manage social cohesion related risk identification consultative meeting among the key stakeholders in Panchthar.To discuss with MCG grantee NGO officials and orient them on the concept of the programme and administrative procedure of MCG management.To conduct onsite visit of programme cluster (Bharapa VDC), to meet with local stakeholders.

1. Persons Accompanying Travel

S.N.	Name	Title
1	Bashu Bhandari	Driver

2. Travel Details

Date	From	To	Main Activity
6 Sep 2016	Biratnagar	Panchthar	- Travelled to Panchthar.
9 Sep 2016	Panchthar	Biratnagar	- Returned back to duty station.

3. Main activities undertaken during travels (meetings, interactions, discussions)

<ul style="list-style-type: none">Conducted social cohesion related risk identification consultative meeting among the key stakeholders in Panchthar, briefed on SCDP and shared the MCG activities by grantee NGO.Discussed with MCG grantee NGO officials and oriented them on the concept of the programme and administrative procedure of MCG management.Conducted onsite visit of programme cluster (Bharapa VDC), met with VDC secretary, Police unit in-charge, LPC members, political leaders and CBOs regarding implementation of MCG activities and non-grant activities to promote social cohesion and community security.

4. Main observations and findings

<ul style="list-style-type: none">The key stakeholders including political leaders, civil society leaders and government officials identified some social cohesion related risks in Panchthar district and selected programme cluster that include: identity-based and political division on local level restructuring, latent fear of potential intimidation and displacement from identity-based/limbuwan actors among non-limbu communities, social exclusion and biasness of marginalized communities in development process, poverty-exclusion caused frustration, gender-based and caste based discrimination, youths engagement in criminal violence, grievances of local people regarding implementation of integrated property tax/revenue by Municipality office that has resulted in state-people tension and social tensions arose from abroad migration for employment etc.The district level stakeholders also provided some suggestions for MCG grantee NGO concerning to effective implementation of grant activities.The local stakeholders of programme cluster (Bharapa VDC) including VDC secretary, Police unit in-charge, LPC members, political leaders and CBOs seem to be interested and cooperative for implementation of MCG activities and non-grant activities to promote social cohesion and community security.
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5. Issues and problems observed

<ul style="list-style-type: none">NTR

6. Main decisions of the TRAINING/MEETING

<ul style="list-style-type: none">NTR

7. Recommendations for further actions

NTR

Submission Date :	9 Sep 2016	Signature:	
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UN
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Nepal

UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
Conflict Prevention Program(CPP)

Travel Report

Name :	Prem Raj Ojha
Title :	Conflict Sensitivity Specialist
Itinerary:	Kathmandu- Nepalganj-Kathmandu
Purpose :	workshop facilitation

1. Persons Accompanying Travel

S.No.	Name	Title
1		

2. Travel Details

Date	Activity	Venue
September 12	Travel from KTM to NPJ Workshop	NPJ
	Workshop in Nepalganj	NPJ

3. Main activities undertaken during travels (meetings, interactions, discussions)

UNDP's SCDP programme organized a planning workshop with new partners to make clarity on the implementation modality and expected results. Orientation session on social cohesion and developing indicators were also organized.

4. Main observations and findings

Partners are clear on the programming modality. A mid-term review capacity building workshop is needed for making programme more effective.

5. Issues and problems observed

Some partners are covering too much activities which will be difficult to complete on time and show the results.

6. Main decisions

7. Recommendations for further actions

A mid-term review capacity building workshop is needed for making programme more effective.

Submission Date :	2016/09/21	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name :	Chun Bahadur Gurung
Title :	Consultant
Itinerary:	Kathmandu – Nepalgunj- Kathmandu
Purpose :	Partners Planning Workshop 1. Orient micro-grant partners on social cohesion programming approaches and UNDP's grant implementation modalities 2. Plan in detail the 7 micro-grants with processes and milestones

1. Persons Accompanying Travel

S.No.	Name	Title
1	SCDP staff members	
2		

2. Travel Details

Date	From	To	Main Activity
12 Sep 2016	Kathmandu	Nepalgunj	Travelled by air to Nepalgunj and participated in preparatory meeting
12-13 Sep 2016	Nepalgunj	Nepalgunj	Participated in partner planning workshop
14 Sep 2016	Nepalgunj	Kathmandu	Travelled by air back to Kathmandu from Nepalgunj

3. Main activities undertaken during travels (meetings, interactions, discussions)

<ul style="list-style-type: none">- Introduction to agenda and objectives- Brief introduction to Social Cohesion Programming- SCDP's Expectation from Grant- Administration and Financial Orientation- Programme visibility and media engagement- Planning Session: preparatory discussion, group work, discussion and feedback
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4. Main observations and findings

The participants were very enthusiastic and participated actively

5. Issues and problems observed

NA

6. Main decisions of the TRAINING

Reporting

7. Recommendations for further actions

Monitor periodic follow up activities

Submission Date :	14 Sep 2016	Signature:	
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Travel Report

Niyam

Name :	Rajendra K Gurung
Title :	Finance Officer
Itinerary:	Kathmandu – Nepalgunj - Kathamndu
Purpose :	Participated in Partners Planning Workshop as facilitator

1. Persons Accompanying Travel

S.No.	Name	Title
1	Ajay Das	National Project Manager, a.i, SCDP
2	Prem Raj Ojha	CS Analyst. SCDP

2. Travel Details

Date	From	To	Main Activity
12 Sept. 2016	Kathmandu	Nepalgunj	To provide orientation on Management of Grant and financial reporting.
14 Sept. 2016	Nepalgunj	Kathmandu	

3. Main activities undertaken during travels (meetings, interactions, discussions)

Facilitation on "MCG Guidelines and reporting requirements" to the grantees of Mid and Far Western Region

4. Main observations and findings

N/A

5. Issues and problems observed

N/A

6. Main decisions of the TRAINING

Follow up and regular backstopping is required

7. Recommendations for further actions

Follow up and regular backstopping is required

Submission Date :	22 Sept 2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name :	Dhan Bahadur Tharu
Title :	Project Officer – Community Security
Itinerary:	Dhangadhi – Nepalgunj – Dhangadhi
Purpose :	To participate in a Partners Planning Workshop for Micro-Capital Grantees

1. Persons Accompanying Travel

S.No.	Name	Title
1	Arjun Kumar	Regional Dialogue Advisor
2	Dhan Bahadur Tharu	Project Officer – Community Security
3	Rishab Nepal	Driver

2. Travel Details

Date	From	To	Main Activity
12 Sept 2016	Dhangadhi	Nepalgunj	Arrived at workshop venue and participated in the partners planning workshop
13 Sept 2016	Nepalgunj		Participated in the partners planning workshop
14 Sept 2016	Nepalgunj	Dhangadhi	Travel back to duty station in Dhangadhi

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Orientation on social cohesion programming approaches and UNDP's grant implementation modalities to micro-capital grantees
- Planning of the implementation processes and milestones

4. Main observations and findings

- MCGs have a clear understanding on social cohesion programming approaches and UNDP's grant implementation modalities
- MCGs have developed a detailed planning of the implementation processes and milestones

5. Issues and problems observed

NA

6. Main decisions of the TRAINING

NA

7. Recommendations for further actions

NA

Submission Date :	15 Sept 2016	Signature:	
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Nepal

UNITED NATIONS DEVELOPMENT PROGRAMME
For SCDP/DTU, UNDP

Travel Report

Name :	Rajendra K Gurung
Title :	Finance Officer
Itinerary:	Kathmandu – Birat Nagar - Kathmandu
Purpose :	Participated in Partners Planning Workshop as facilitator

1. Persons Accompanying Travel

S.No.	Name	Title
1	Ajay Das	National Project Manager, a.i, SCDP
2	Chun Bdr Gurung	Communication Consultant

2. Travel Details

Date	From	To	Main Activity
12 Sept. 2016	Kathmandu	Birat Nagar	To provide orientation on Management of Grant and financial reporting.
14 Sept. 2016	Birat Nagar	Kathmandu	

3. Main activities undertaken during travels (meetings, interactions, discussions)

Facilitation on "MCG Guidelines and reporting requirements" to the grantees of Centre and Eastern Region

4. Main observations and findings

N/A

5. Issues and problems observed

N/A

6. Main decisions of the TRAINING

Follow up and regular backstopping is required

7. Recommendations for further actions

Follow up and regular backstopping is required

Submission Date :	30-sep-2016.	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Social Cohesion and Democratic Participation Programme (SCDP)

Travel Report

Name :	Krishna Jogi
Title :	Regional Dialogue Coordinator
Itinerary:	Biratnagar-Sunsari/Inaruwa- Biratnagar
Purpose :	<ul style="list-style-type: none">To organize/manage/facilitate the 2-day orientation/workshop on social cohesion promotion approaches and linkage of local development, participation and accountability initiatives to social cohesion, for local stakeholders of Narshing and Chadwela clusters.To manage/facilitate two separate meetings with the local level stakeholders of Narshing and Chadwela clusters in order to establish social cohesion and community security mechanism in each programme cluster and develop participatory gender-responsive and conflict-sensitive community-based social cohesion and community security plan.

1. Persons Accompanying Travel

S.N.	Name	Title
1	Bashu Bhandari	Driver

2. Travel Details

Date	From	To	Main Activity
14 Sep 2016	Biratnagar	Sunsari/Inaruwa	- Travelled to Panchthar.
18 Sep 2016	Sunsari/Inaruwa	Biratnagar	- Returned back to duty station.

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Organized/managed/facilitated the 2-day orientation/workshop on social cohesion promotion approaches and linkage of local development, participation and accountability initiatives to social cohesion, for local stakeholders of Narshing and Chadwela clusters.
- Logistic management in the workshop and payment of local travel allowance for participants.
- Managed/facilitated a meeting with the local level stakeholders of Narshing and Chadwela cluster to establish social cohesion and community security mechanism and develop participatory gender-responsive and conflict-sensitive community-based social cohesion and community security plan.

4. Main observations and findings

- Enhanced knowledge and skills of about 40 local social, political leaders, youths and members of marginalized groups on approaches of promoting social cohesion, and linking local development, participation and accountability initiatives to strengthen social cohesion.
- Analysed the specific issues/challenges of social cohesion and community security in the clusters and developed community based social cohesion and community security plan.
- The local stakeholders of both programme clusters including VDC secretary, Police unit in-charge, LPC members, political leaders and CBOs seem to be interested and cooperative for implementation of MCG activities and non-grant activities to promote social cohesion and community security.

5. Issues and problems observed

- NTR

6. Main decisions of the TRAINING/MEETING

- Formed social cohesion and community security mechanism and developed participatory gender-responsive and conflict-sensitive community-based social cohesion and community security plan for both clusters.

7. Recommendations for further actions

- NTR

Submission Date :	19 Sep 2016	Signature:	
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Nepal

UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
SCDP

Travel Report

Name :	Indira Ale
Title :	Regional Dialogue Coordinator
Itinerary:	Bharatpur-Hetauda-Bharatpur, 24-28 May, 2016
Purpose :	<ul style="list-style-type: none"> • Orient micro-grant partners on social cohesion programming approaches and UNDP's grant implementation modalities and plan in detail the implementation of grants with porcesses and milestones • To organize, facilitate and coordinate the hoarding Board placing and street drama performance in Bara and Parsa districts.

1. Persons Accompanying Travel

S.No.	Name	Title

2. Travel Details

Date	From	To	Main Activity
25.09.2016	Bharatpur	Biratnagar	Travel to Biratnagar for Orient micro-grant partners on social cohesion programming.
26-27.09.2016	Biratnagar	Biratnagar	Participate and present grant implementation modalities and plan in detail the implementation of grants with porcesses and milestones .
28-29.09.2016	Biratnagar	Birgunj	Travel to Birgunj to organize, facilitate and coordinate the hoarding Board placing and street drama performance in Bara and Parsa districts
30.09.2016	Birgunj	Bharatpur	Organize a coordination meeting with local skakeholders and Travel back to Bharatpur.

3. Main activities undertaken during travels (meetings, interactions, discussions)

<ul style="list-style-type: none"> • Orient micro-grant partners on social cohesion programming approaches and UNDP's grant implementation modalities and plan in detail the implementation of grants with porcesses and milestones • To organize, facilitate and coordinate the hoarding Board placing and street drama performance in Bara and Parsa districts.

4. Main observations and findings

The selected target group was very happy with the orientation session and street drama and hoarding board placing supports to aware local community against domestic violence and child marriage.

5. Issues and problems observed

These sort of activities need to expand in grassroots communities too.
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Nepal

UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
For Conflict Prevention Programme (CPP)

Travel Report

Name :	Ajay Das
Title :	Programme Manager, a. i.
Itinerary:	Kathmandu-Nepalgunj-Kathmandu
Purpose :	To participate in partner planning workshop on 26-27 Sep 2016 at Biratnagar with the objectives to 1. Orienting the grantees on micro-grant partners on social cohesion programming approaches and UNDP's grant implementation modalities 2. Planning in detail the implementation of 5 grants with processes and milestones

1. Persons Accompanying Travel

S.No.	Name	Title
1	Rajendra Gurung	Finance Officer

2. Travel Details

Date	From	To	Main Activity
26 Sept 2016	Kathmandu	Biratnagar	Planning workshop with grantees
27 Sept 2016	Biratnagar	Kathmandu	Planning workshop with grantees and back to work station

3. Main activities undertaken during travels (meetings, interactions, discussions)

Facilitate planning workshop with grantees

4. Main observations and findings

The workshop was fruitful to bring the grantee organizations on the same page. The workshop gave a space to explore the various dimensions of social cohesion and it's meaning in the local context. It also created an opportunity to orient the grantees on media/visibility requirements.

5. Issues and problems observed

None

6. Main decisions of the TRAINING

The participants were keen to know the details of grants implementation. The field colleagues will be in regular touch with the grantees.

7. Recommendations for further actions

Time permitting, a mid-term review in November would be useful to consolidate the outcome of the grant partnership.

Submission Date:	04 October 2016	Signature:	
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Nepal

UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name :	Chun Bahadur Gurung
Title :	Consultant
Itinerary:	Kathmandu - Biratnagar- Kathmandu
Purpose :	Partners Planning Workshop 1. Orient micro-grant partners on social cohesion programming approaches and UNDP's grant implementation modalities 2. Plan in detail the 7 micro-grants with processes and milestones

1. Persons Accompanying Travel

S.No.	Name	Title
1	SCDP staff members	
2		

2. Travel Details

Date	From	To	Main Activity
26 Sep 2016	Kathmandu	Biratnagar	Travelled by air to Biratnagar and participated in preparatory meeting
27 Sep 2016	Biratnagar	Biratnagar	Participated in partner planning workshop
27 Sep 2016	Biratnagar	Kathmandu	Travelled by air back to Kathmandu from Biratnagar

3. Main activities undertaken during travels (meetings, interactions, discussions)

<ul style="list-style-type: none">- Introduction to agenda and objectives- Brief introduction to Social Cohesion Programming- SCDP's Expectation from Grant- Administration and Financial Orientation- Programme visibility and media engagement- Planning Session: preparatory discussion, group work, discussion and feedback
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4. Main observations and findings

The participants were very enthusiastic and participated actively

5. Issues and problems observed

NA

6. Main decisions of the TRAINING

Reporting

7. Recommendations for further actions

Monitor periodic follow up activities

Submission Date :	29 Sep 2016	Signature:	
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Travel Report

Name :	Satish Pandey
Title :	Project Coordinator- Community Security
Itinerary:	Nepalgunj- Ktm- Simara-Birgunj and return
Purpose :	Provide technical support to Birgunj team for GPICT plans implementation

1. Persons Accompanying Travel

S.No.	Name	Title
1	NA	

2. Travel Details

Date	From	To	Main Activity
23 September 2016	Nepalgunj	Birgunj	Development of action plan
28 September 2016	Birgunj	Nepalgunj	Return to Duty station in Nepalgunj

3. Main activities undertaken during travels (meetings, interactions, discussions)

In the field visit that was mainly aimed to help team to speed up the effective implementation of GPICT project plans, I supported mainly in below areas:

- Full technical support was provided with a comprehensive delivery plans set to effective and timely implementation in field
- During my stay, 2 workshops were delivered and 2 more were initiated to be completed by first week of October and others were planned to be delivered until Oct 10.
- Team was advised to develop clear sets of administrative requirements for timely programmatic implementation and was brought in place.
- Explored, identified and mobilized local resource for effective delivery of planned activities under tight deadlines
- Visited community as part of boosting up local coordination in VDC level and in dist level to carry over simultaneous activities.
- By the end of 10 October, we have sets of awareness messages on community security issues displayed in 30 VDCs and in key areas of district.

4. Main observations and findings

- The team was under pressure to deliver the plans in tight deadlines with UNDP procurement rules
- The team was hesitated to explore local resources. However, they encouragingly overcame this in short time during the mission.
- Most of the activities are planned in VDCs (30) that lies in remote and have poor roads that challenge the participants to travel on time. The team found this as challenge for timely implementation of VDC activities.
- Since most of the activities are planned in VDCs level, the cash management for the activities implementation was another challenged as observed. The provision of limited advance release and claim through F10 was comparatively not contextually fitting to deliver the plans given the short time left. The team found that CO team was extremely supportive to make this all happen.

5. Issues and problems observed

- The provision of releasing limited amount of advance up to Nrs 100,000 was not sufficient to organize series of activities that resulted to confusion in the team in delivering activities
- Most of the activities are planned in VDC level and that required much coordination with time taking. This yet was uncertain after the local vendors did not show up to hold their payments through cheques. The local vendor wanted to do business in cash

6. Main decisions of the TRAINING